



## **Chapter Development Fund Application Form**

### **Description**

The Chapter Development Fund is intended to provide an incentive for chapter development. It is separate from the Chapter Matching Fund and the WCA Travel Scholarship. Chapters must make formal applications for the funds and payments are made upon completion of the project and the filing of a report. Projects must be in keeping with the Mission of WCA. Funds may not be used to benefit individual members but must serve the chapter as a whole. This funding will be reviewed by the National WCA Board on a yearly basis and the amounts adjusted or suspended depending on the fiscal health of WCA.

### **Funds may be used towards these projects and by discretion of the President:**

- Workshops that teach new technology for members
- Professional development workshops for members
- Membership recruitment and marketing tools and materials
- Offset chapter exhibition expenses
- Collaborative projects with other women's or activist organizations

### **2020 Amount**

\$150 per chapter for projects occurring July 1, 2019 through June 30, 2020.

### **Report of Event**

Chapter must file a report with photographs of event after completion of project. Funds are disbursed after the report has been reviewed by the President.

### **Deadline for Submission**

June 30, 2020

### **Application Submission**

The Chapter President should send an email with subject header "Chapter Development Fund" with attached application to: [president@nationalwca.org](mailto:president@nationalwca.org)

### **Report and Request for Fund**

Upon completion of the project, the Chapter President should send an email with subject header "Chapter Development Fund Report" with the attached application and photographs to: [president@nationalwca.org](mailto:president@nationalwca.org)

## Chapter Development Fund Application Form

Chapter Name	
Applicant Name & Title	
Applicant Email & Phone Number	
Title and Description Project	
Date of Project	
Estimated # Members who would benefit	
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## Chapter Development Fund 2020 Report & Request for Fund

Chapter Name	
Applicant Name & Title	
Applicant Email & Phone Number	
Title of Project	
Date of Project	
# Audience in attendance	
Summarize the outcomes of the project in 200 words or less. Highlight significant lessons learned, successes & challenges.	
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